

MCOECN Board of Trustees

*Thursday May 3, 2018 beginning at 6:00 p.m. at the Management Council offices:
8050 North High Street, Suite 150, Columbus, Ohio 43235*

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees retreat on 3/20/18 and 3/21/18.
- III. Action Items
 - a. Recommend approval of the financial reports as presented for 3/31/2018 (bank reconciliation, financial summary, financial detail).
 - b. Recommend approval of the following new or revised board policies (summary and copies included in agenda packet):
 1. Policy 2461 Recording of Council Meetings Involving Staff
 2. Policy 4420 Employee Insurance Benefits
 3. Policy 6423 Use of Credit Cards
 4. Policy 6700 Fair Labor Standards Act
 5. Policy 7300 Disposition of Real Property/Personal Property
 6. Policy 7540.04 Staff Education Technology Acceptable Use and Safety
 7. Policy 7540.05 Organization-Issued Staff E-Mail Account
 8. Policy 8300 Continuity of Organizational Operations Plan
 9. Policy 8305 Information Security
 10. Policy 8310 Public Records
 11. Policy 8320 Personnel Files
 - c. Recommend approval of the following employment actions:
 1. Resignation of Terry Noel, Service Management Implementation Specialist, effective 6/30/2018.
 2. Approval of Terry Noel, Technology Support Specialist, July 1, 2018 through June 30, 2019, \$51,000 annual salary (Paid from the Service Desk Grant Fund).
 - d. Recommend approval of the job description for the position of Chief Information Security Officer (attached).
 - e. Recommend approval of the Master Subscription Agreement with Jitterbit (attached).
 - f. Recommend approval of a 4% increase in the eFinancePLUS annual licensing and Third Party Software rates, effective July 1, 2018.

- g. Recommend approval of accepting the following grants from the Ohio Department of Education:
 - 1. FY 18 Essential Digital Resources Grant (499-9830) in the amount of \$242,600 and appropriating this amount as Purchased Services.
 - 2. FY 18 Essential Digital Resources Grant 2 (499-9831) in the amount of \$53,437 and appropriating this amount as Purchased Services.
 - 3. Amended FY 18 EMIS Support Grant (432-9828), increasing the grant award from \$100,000 to \$112,000 and appropriating the additional \$12,000 as Purchased Services.

- h. Recommend approval of the revised bylaws for the Ohio Distance Learning Association (attached).

IV. CEO Report – Geoff Andrews

- a. Update on State Software and eFinance Plus
- b. OASBO legislation
- c. External survey
- d. Review of feedback from Retreat

V. Board Discussion Items

- a. Feedback from Retreat

VI. Adjournment