

MCOECN Board of Trustees

*Thursday May 2, 2019, beginning at 6:00 p.m. at the Stark/Portage Area
Computer Consortium (SPARCC): 6057 Strip Avenue NW,
North Canton, Ohio 44720*

Board Meeting Agenda

I. Call to Order – 6:00 P.M.

Welcome and overview of the Agenda by Geoff Andrews – CEO.

II. Approval of Minutes (Action Item)

a. Recommend approval of the minutes of the regular meeting on 3/29/19.

III. Regular Business (Action Item)

a. Recommend approval of the financial reports as presented for 3/31/2019 (bank reconciliation, financial summary, financial detail).

b. Recommend approval of the following employment actions:

1. Resignation of Jennifer Schwelik, INFOhio Instructional Support Team Specialist, effective 6/30/2019, for the purpose of retirement.
2. Approval of Jennifer Schwelik, INFOhio Instructional Support Team Specialist, July 1, 2019 through June 30, 2020, \$52.13 per hour (Paid from the INFOhio Grant Fund).
3. Recommend approval of one-year employments contracts for 261 days for Fiscal Year 2020 as follows:

Melissa Balbaugh	Program Manager
Casey Bevilockway	Customer Service Associate
Jackie Boatman	Customer Service Associate
Erica Clay	INFOhio Instructional Team Specialist
Christine Daugherty	Customer Service Associate
Elizabeth Davis	INFOhio Administrative Assistant
Karissa Donovan	Customer Service Associate
Theresa Fredericka	Director of INFOhio
Gayle Geitgey	INFOhio Instructional Team Specialist
Edward Hill	Customer Service Consultant
Cathy Kerner	INFOhio Operations Manager
Juanita Markham	INFOhio Technical Serv. Support Team Specialist
Terry Noel	Technology Support Specialist
Mike Osborn	Service Management Implementation Specialist
Mike Ridinger	INFOhio Technical Serv. Support Team Specialist
Mary Rowland	INFOhio Instructional Team Specialist

Emily Rozmus	INFOhio Instructional Team Specialist
Charles Schmiesing	INFOhio Technical Serv. Support Team Specialist
Janah Shumaker	INFOhio Technical Serv. Support Team Specialist
Terri Shutt	INFOhio Technical Services Manager
Melissa Solema	INFOhio Instructional Team Specialist
David Stubblebine	Customer Service Associate
Christina Tomazinis	Instruction and Education Training Analyst
Lindsay Wharton	Customer Service Associate

4. Recommend approval of one-year employments contracts on an hourly basis for Fiscal Year 2020 as follows:

Bonnie Blachly	INFOhio Technical Serv. Support Team Specialist
Cathie Cooper	INFOhio Instructional Team Specialist

- c. Recommend approval of a \$100 stipend for Management Council employees completing all steps of the Interactive Health Wellness Program.
- d. Recommend approval of a resolution to adopt the Information Security controls framework based on the NIST SP 800-53 Revision 4 framework for a Federal Information Protection Standard (FIPS 200) moderate risk-rated organization (resolution and framework included in agenda packet).
- e. Recommend approval to accept the following grants from the Ohio Department of Education:
 - 1. FY 19 Essential Digital Resources Grant (499-9911) in the amount of \$309,361 and appropriating this amount as Purchased Services.
 - 2. FY 19 Essential Digital Resources Grant 2 (499-9912) in the amount of \$49,371.31 Determined and appropriating this amount as Purchased Services.
 - 3. Amended FY 19 EMIS Support Grant (432-9928), increasing the grant award from \$100,000 to \$105,000 and appropriating the additional \$5,000 as Purchased Services.
- f. Recommend approval of the Fiscal Year 2020 ISP rate of \$.95 per MB per month (\$1.60 per month less ODE ISP Subsidy of \$.65 per MB per month), contingent on the award of the Fiscal Year 2020 ISP Subsidy Grant by the Ohio Department of Education in an amount similar to the Fiscal Year 2019 award.
- g. Recommend approval of a “rate holiday” for ISP services to MCOECN member ITC’s for the month of July 2019.
- h. Recommend approval of the Board Chairperson and Board Vice-Chairperson to serve as the two board representatives for the Management Council Audit Committee.

IV. CEO Report – Geoff Andrews

- a. Fiscal Update
- b. Advocacy
- c. Loyalty Research study of ITC Customer Satisfaction

V. Board Discussion Items

- a. August BOT Meeting date

VI. Adjournment