

MCOECN Board of Trustees

February 2017 Retreat Agenda

February 9, 2017

Three-Legged Mare Restaurant,

401 N. Front Street, Suite 150, Columbus, OH 43215

Thursday February 9, 2017 beginning at 4:30 P.M.

I. Call to Order – 4:30 P.M.

Welcome and overview of the Retreat Agenda by Geoff Andrews – CEO.

II. Approval of Minutes (Action Item)

- a. Recommend approval of the minutes of the regular meeting on 11/15/16.

III. Monthly Business (Action Item)

- a. Recommend approval of the financial reports as presented for 11/30/2016 (bank reconciliation), 12/31/16 (bank reconciliation) and 1/31/17 (bank reconciliation, financial summary, financial detail).
- b. Recommend accepting the FY 17 Roster Verification Grant (590-9728) in the amount of \$1,345,888 and appropriating this amount as Purchased Services.
- c. Recommend approval of the following employment actions:
 1. Resignation of Katy Federer, INFOhio Administrative Assistant, effective 12/22/2016.
 2. Employment of Elizabeth Davis, INFOhio Administrative Assistant, January 4, 2017 through June 30, 2018, \$37,000 annual salary (Paid from the INFOhio Grant Fund – 499-9710).
 3. Employment of Jessica Madison, Marketing and Communications Director, January 3, 2017 through June 30, 2018, \$70,000 annual salary (Paid 50% from General Fund and 50% from the INFOhio Grant Fund – 499-9710).
 4. Employment of Greg Buddelmeyer, Full-Time CFO, beginning March 1, 2017 through June 30, 2018, \$94,416.00 annual salary (Paid from the General Fund).
- d. Recommend approval of new Board policy 4113.01 – E-Rate Conflict of Interest (copy in board packet).
- e. Recommend approval of revised job descriptions as presented (copies in board packet).
- f. Recommend approval of revised budgets as follows:
 1. General Fund (001) as attached.
 2. ERP Project Fund (020-9001) as attached.
 3. Student Information Fund (020-9005) as attached.
 4. Kiosk Fund (020-9197) as attached.

IV. CEO Report

- a. Report on 2016-2017 Board Goals

V. Board Items

- a. Board Development Activity

Dinner at 5:45 P.M.

VI. Adjournment

MCOECN Board of Trustees

February 2017 Retreat Agenda

February 10, 2017

Hilton Columbus Downtown

401 N. High Street., Columbus, OH 43215

Friday February 10, 2017

Breakfast from 7:30 A.M. to 8:30 A.M. (Robert King Room)

- I. Call to Order - 8:30 A.M. (Robert King Room)**
- II. Staff Reports (Update from August Reporting)**
- III. Strategic Discussion (Mission and Future Goals of the Management Council)**

Lunch around noon (Edna Boies Hopkins Room)

- IV. Continued Strategic Discussion (Mission and Future Goals of the Management Council)**
- V. Action Items (If Needed)**
- VI. Adjournment (By 3:00 P.M.)**