

# MCOECN Board of Trustees

*Wednesday June 13, 2017 beginning at 12 p.m. at the offices of the MCOECN*

*8050 North High Street, Suite 150, Columbus, Ohio 43235*

## Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
  - a. Recommend approval of the minutes from the Board of Trustees meeting on 5/3/18.
- III. Action Items
  - a. Recommend approval of the financial reports as presented for 4/30/2018 and 5/31/2018 (bank reconciliation, financial summary, financial detail).
  - b. Recommend approval of accepting the following grants from the Ohio Department of Education:
    1. Amended FY 18 Essential Digital Resources Grant (499-9811), increasing the grant award from \$242,600 to \$354,600 and appropriating the additional \$112,000 as Purchased Services.
  - c. Recommend approval of changes in Estimated Revenue as follows for FY 2017:
    1. General Fund (001-0000): Increase of \$437,000.00
    2. General Fund – DASL Sale (001-9001): Increase of \$8,050,000.00
    3. ERP Fund (020-9001): Increase of \$100,000.00
    4. SIS Fund (020-9005): Decrease of \$1,600,000.00
  - d. Recommend approval of appropriation modifications as follows for FY 2018:
    1. General Fund (001-0000)

Supplies:	Original: \$1,335,000.00	New: \$1,314,000.00
Equipment:	Original: \$605,000.00	New: \$625,000.00
Other:	Original: \$24,750.00	New: \$25,750.00

(Total Increase of \$0.00)
    2. General Fund – DASL Sale Proceeds (001-9001)

Purchased Services:	Original: \$0.00	New: \$50,000.00
Other:	Original: \$7,245,000.00	New: \$7,245,000.00

(Total Increase of \$7,295,000.00)
    3. ERP Fund (020-9001)

Salaries:	Original: \$40,594.00	New: \$50,594.00
Fringe Benefits:	Original: \$8,119.00	New: \$16,619.00
Purchased Services:	Original: \$329,251.00	New: \$529,251.00
Supplies:	Original: \$500.00	New: \$3,500.00

(Total Increase of \$221,500.00)

4. SIS Fund (020-9005)		
Purchased Services:	Original: \$3,460,000.00	New: \$1,850,000.00
Supplies:	Original: \$12,500.00	New: \$26,500.00
	(Total Decrease of \$1,596,000.00)	
5. INFOhio Local Fund (020-9191)		
Equipment:	Original: \$0.00	New: \$2,500.00
	(Total Increase of \$2,500.00)	
6. INFOhio Grant (499-9810)		
Salaries:	Original: \$947,988.00	New: \$911,488.00
Benefits:	Original: \$273,803.00	New: \$262,303.00
Purchased Services:	Original: \$1,299,124.00	New: \$1,369,874
Supplies:	Original: \$15,000.00	New: \$3,000.00
Other:	Original: \$20,000.00	New: \$9,250.00
	(Total Increase of \$0.00)	
7. ELSRPD Grant (499-9820)		
Salaries:	Original: \$76,580.00	New: \$67,207.00
Fringe Benefits:	Original: \$13,620.00	New: \$11,206.00
Purchased Services:	Original: \$12,000.00	New: \$23,787.00
	(Total Increase of \$0.00)	
8. KRA-ELA Service Support Grant (499-9821)		
Salaries:	Original: \$430,178.00	New: \$451,778.00
Fringe Benefits:	Original: \$120,403.00	New: \$128,678.00
Purchased Services:	Original: \$115,069.00	New: \$84,322.00
Supplies:	Original: \$2,500.00	New: \$2,000.00
Equipment:	Original: \$2,500.00	New: \$3,872.00
	(Total Increase of \$0.00)	
9. Service Desk Grant (432-9823)		
Salaries:	Original: \$232,850.00	New: \$125,500.00
Benefits:	Original: \$60,065.00	New: \$27,515.00
Purchased Services:	Original: \$255,085.00	New: \$401,685.00
Supplies:	Original: \$3,500.00	New: \$300.00
Equipment:	Original: \$3,500.00	New: \$0.00
	(Total Increase of \$0.00)	
10. Disaster Recovery Grant (499-9722)		
Purchased Services:	Original: \$318,582.00	New: \$314,882.00
Supplies:	Original: \$35,000.00	New: \$36,500.00
Equipment:	Original: \$65,000.00	New: \$67,200.00
	(Total Increase of \$0.00)	

- e. Recommend approval to permit the CFO in consultation with the CEO to make necessary appropriation modifications to all funds to ensure closing Fiscal Year 2018 in the black and reporting any such modifications to the board at the first regular meeting of Fiscal Year 2019.
- f. Recommend approval of budgets and accompanying appropriations for Fiscal Year 2019 for the following funds (all included in agenda packet):
  - 1. ERP Project Fund (020-9001)

2. Ohio Distance Learning Association Fund (020-9002)
  3. Student Information Fund (020-9005)
  4. INFOhio Local Fund (020-9199)
- g. Recommend approval of the memorandum of agreement (MOA) with NCOCC for Kiosk Support for Fiscal Year 2019 in the amount of \$47,532.13 (included in agenda packet).
  - h. Recommend approval of the Fiscal Year 2019 liability and property insurance quote from SORSA in the amount of \$3,798.
  - i. Recommend approval of the Fiscal Year 2019 ISP rate of \$ 1.15 per MB per month (\$1.65 per month less ODE ISP Subsidy of \$.50 per MB per month), contingent on the award of the Fiscal Year 2019 ISP Subsidy Grant by the Ohio Department of Education in an amount similar to the Fiscal Year 2018 award.
  - j. Recommend approval of a “rate holiday” for ISP services to MCOECN member ITC’s for the month of July 2018.
  - k. Recommend approval of a three-year agreement with SirsiDynix, library automation vendor, on behalf of all ITCs, to provide library automation services (included in agenda packet).
  - l. Recommend approval of pricing for eResource Connectors for shared collections. \$500 initial setup and \$250 annually thereafter for the Overdrive ITC Collection and \$350 initial setup and \$175 annually thereafter for the Overdrive Advantage School/District Collection (included in agenda packet).
  - m. To participate in a one-year Memorandum of Understanding for Libraries Connect Ohio by and between OhioLINK, OPLIN and INFOHIO, with The Ohio State University as Fiscal Agent with INFOhio paying \$500,000 for FY19 (included in agenda packet).
- IV. CEO Report – Geoff Andrews
- a. CISO Role
  - b. The Fiscal Redesign Oversight Committee and the efforts with Redesign
  - c. The next round of eFinancePlus that begins in July
  - d. Feedback from ITCs through the Management Council Satisfaction Survey
  - e. A brief report on the group of legislators looking at school funding
  - f. An update on the Data Interchange project, including possible ODE partnerships
- V. Board Discussion Items – Staff compensation – CEO recommends 2.5% increase
- VI. Action Items – Salary action
- VII. Adjournment