

MCOECN Board of Trustees

Thursday April 20, 2017 beginning at 6:30 p.m. at the Northeast Ohio Network for Educational Technology (NEOnet), 700 Graham Road, Cuyahoga Falls, Ohio 44221

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees retreat on 2/9/17 and 2/10/17.
- III. Action Items
 - a. Recommend approval of the financial reports as presented for 2/28/2017 (bank reconciliation) and 3/31/2017 (bank reconciliation, financial summary, financial detail).
 - b. Approve the Fiscal Year 2018 General Fund Budget to be recommended to the Membership (budget included as attachment)
 - c. Approve the Fiscal Year 2018 Membership Fee of \$12,750 for full members and \$6,500 for associate members to be recommended to Membership
 - d. Approve the Fiscal Year 2018 Kiosk Fee (listing per ITC included as attachment)
 - e. Recommend approval of the following new or revised board policies (summary and copies included in agenda packet):
 1. Policy 4419 Group Health Plans
 2. Policy 4419.01 Privacy Protections of Self-Funded Group Health Plans
 3. Policy 7530 Lending of Board-Owned Equipment
 4. Policy 7540.01 Technology Privacy
 5. Policy 7541 Electronic Data Processing Disaster Recovery Plan
 - f. Recommend approval of the following employment actions for Fiscal Year 2017:
 1. Employment of Jackie Boatman, Customer Service Associate, March 13, 2017 through June 30, 2018, \$54,000.00 annual salary (Paid from KRA/ELA Grant Fund – 499-9721).
 2. Approval of Melissa Higgs-Horwell, INFOhio Instructional Support Specialist, additional 200 hours at her current hourly rate. (Paid from the INFOhio Grant Fund - 499-9710).
 - g. Recommend approval of one-year employment contracts for 261 days for

Fiscal Year 2018 as follows:

1. Melissa Balbaugh Customer Service Manager
2. Jean Banks INFOhio Technical Serv. Support Team Specialist
3. Christine Daugherty Customer Service Associate
4. Karissa Donavan Customer Service Associate
5. Teresa Fredericka Director of INFOhio
6. Gayle Geitgey INFOhio Instructional Team Specialist
7. Edward Hill Customer Service Consultant
8. Cathy Kerner INFOhio Operations Manager
9. Juanita Markham INFOhio Technical Serv. Support Team Specialist
10. Terry Noel Service Management Implementation Specialist
11. Mike Osborn Service Management Implementation Specialist
12. Amy Recker Student Information Support Specialist
13. Mike Ridinger INFOhio Technical Serv. Support Team Specialist
14. Charles Schmiesing INFOhio Technical Serv. Support Team Specialist
15. Jennifer Schwelik INFOhio Instructional Team Specialist
16. Terri Shutt INFOhio Technical Services Manager
17. David Stubblebine Customer Service Associate
18. Christina Tomazinis Customer Service Consultant

h. Recommend approval of one-year employments contracts for 215 days for Fiscal Year 2018 as follows:

1. Brandi Young INFOhio Instructional Team Specialist
2. Emily Rozmus INFOhio Instructional Team Specialist
3. Erica Clay INFOhio Instructional Team Specialist

i. Recommend approval of one-year employments contracts for 300 Hours for Fiscal Year 2018 as follows:

1. Melissa Higgs-Horwell INFOhio Instructional Team Specialist
2. Cathie Cooper INFOhio Instructional Team Specialist

j. Recommend approval of accepting the following grants from the Ohio Department of Education:

1. FY 17 Fiscal Redesign UAT Grant (499-9729) in the amount of \$40,650 and appropriating this amount as Purchased Services.

IV. CEO Report – Geoff Andrews

- a. Three year meeting schedule
- b. Three year budget projection
- c. Collaborative efforts across the ITC landscape

V. Board Discussion Items

- a. Review Fiscal Year 2016 audit results
- b. Follow up planning session to Retreat work – Mission, Vision, Goals

VI. Executive Session (If needed)

VII. Adjournment