

MCOECN Board of Trustees

*Tuesday November 15, 2016 beginning at 12 p.m.
at the Hilton Columbus Gallerie Bar and Bistro,
401 N. High Street, 2nd Floor, Columbus, Ohio 43215*

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees meeting on 8/18/16.
- III. Action Items
 - a. Recommend approval of the financial reports as presented for 8/31/2016 (bank reconciliation), 9/30/16 (bank reconciliation) and 10/31/2016 (bank reconciliation, financial summary, financial detail).
 - b. Recommend approval of the return of an advance in the amount of \$190,000 from the ERP Project (020-9001) to the General Fund.
 - c. Recommend approval of the transfer in the amount of \$4,271,882.68 from the Enterprise Fund (020-9190) to the General Fund.
 - d. Recommend approval of the revised board policies (included in agenda packet).
 - e. Recommend approval of the following employment actions:
 - 1. Resignation of Laura Sponhour, INFOhio Outreach Specialist, effective 10/12/2016.
 - 2. Employment of Justin Price, Technical Services Delivery Specialist, October 1, 2016 through June 30, 2018, \$80,000 annual salary (Paid from General Fund).
 - 3. Employment of Mary Adams, Project Specialist, January 1, 2017 through June 30, 2018, \$60,000.00 annual salary (Paid from General Fund).
 - 4. Approval of Melissa Higgs-Horwell, INFOhio Elearning Specialist, additional 300 hours at her current hourly rate. (Paid from the INFOhio Grant Fund - 499-9710).
 - f. Recommend approval of the following job description:
 - 1. Marketing and Communications Manager (job description included in board packet).
 - g. Recommend approval of accepting the following grants from the Ohio

Department of Education:

1. Amended FY 17 E-Rate Support Services Grant (499-9712), increasing the grant award from \$23,755 to \$101,020 and appropriating this amount as Purchased Services.
2. FY 17 EMIS Support Grant (499-9726) in the amount of \$100,000 and appropriating this amount as Purchased Services.
3. FY 17 Fiscal Redesign Project Manager Grant (499-9727) in the amount of \$200,000 and appropriating this amount as Purchased Services.

IV. CEO Report – Geoff Andrews

- a. Programs areas
- b. Items from board retreat

V. Board Discussion Items

- a. Board retreat information – feedback on location, timing. Currently slated for Thursday evening, February 9, and Friday, Feb 10 until early afternoon.

VI. Executive Session (If needed)

VII. Adjournment