

MCOECN Board of Trustees

Winter Retreat Agenda

March 5, 2015 and March 6, 2015

Beginning with Lunch at 12 p.m.

Carlisle Inn Sugarcreek, 1357 Old Route 39, Sugarcreek, OH 44681

Thursday March 5, 2015

- **Lunch at 12 p.m. in the Lower Level of the Restaurant next door to the Carlisle Inn**
- **Business Meeting after lunch at the Carlisle Inn in Room 1 on the main floor.**

I. Call to Order

Welcome and overview of the Retreat Agenda by Bruce Hawkins - CEO

II. Approval of Minutes

- a. Recommend approval of the minutes of the regular meeting on 1/22/15.

III. Financial Reports

- a. Recommend approval of the financial reports as presented for 1/31/2015 (bank reconciliation, financial summary, financial detail).
- b. Recommend approval of the following appropriation modifications:
 1. FY 15 Teacher Student Data Link Fund (590-9526)
Purchased Services: Original: \$990,000.00 New: \$162,917.74
(Total Decrease of \$827,082.26 due to ODE issuing separate award)
 2. Fund (020-9190)
Purchased Services: Original: \$340,150.00 New: \$540,150.00
(Total Increase of \$200,000 due to RV Coordinator costs running through 020-9190, fiscal package consultant costs)

IV. Enterprise Action Items

- a. Recommend accepting the FY 15 Teacher Student Data Link Grant (590-9526) from the Ohio Department of Education in the amount of \$162,917.74. (Had been appropriated based on an estimate for FY 15. Appropriation amended above in Item III)
- b. Recommend accepting the FY 15 RttT Teacher Student Data Link Grant (506-9530) from the Ohio Department of Education in the amount of \$1,200,000 and appropriating this amount as Purchased Services.

V. INFOhio Action Items

- a. Recommend renewing the OHIONET Rental MOU for the INFOhio office space, effective July 1, 2015 to June 30, 2016 at a cost of \$900 per month.
- b. Recommend approving an agreement with the Northwest Ohio Educational Technology (on behalf of CISAM: The Ohio State School for the Blind) to develop a Blind VI Course for up to \$7,410 (INFOhio Local Fund 020-9191).
- c. Recommend approving a Library Services Agreement for FY 15 with NOACSC in the amount of \$6,870 for coverage to NOACSC and WOCO libraries from February 11, 2015 to March 30, 2015 (INFOhio Local Fund 020-9191).

- d. Recommend approving a Library Services Agreement for FY 15 with SWOCA in the amount of \$16,406.25 for monthly end user support to SWOCA libraries from December to June on an as needed basis. (INFOhio Local Fund 020-9191)

VI. MCOECN Discussion Items

- a. Discuss/approve changes to Bylaws/Membership Agreement
- b. Discussion of Membership Fees and how they're calculated
- c. Discussion on Code of Conduct
- d. Revenue projections and draft budget(s)

VII. Updates on Related Organizations

- a. BEMC
- b. ODE
- c. BASA/OSBA/OASBO/OESCA

VIII. Program/Activity Updates

- a. CEO Update – Bruce Hawkins
- b. CTO Update – Sam Orth
- c. INFOhio Update – Theresa Fredericka
- d. SIS Update – Greg Spencer
- e. Kiosk Update – Bill Schwartzmiller

IX. Executive Session – Discuss employment and compensation of public employee(s).

X. Adjournment

Dinner at 7 p.m. in the Lower Level of the Restaurant next door to the Carlisle Inn

Thursday March 5, 2015

- **Breakfast Buffet from 7 a.m. to 8:30 a.m in the Lower Level of the Restaurant next door to the Carlisle Inn**
- **Retreat to resume at 8:30 a.m. at the Carlisle Inn in Room 1 on the main floor.**

I. Call to Order

II. Planning Part I (90 minutes)

Frank conversation to identify environmental challenges or potential disruptions to MCOECN and ITC's. Possible challenges:

1. Impact of mergers on the future of the MCOECN (voluntary and non-voluntary regionalization)
2. Program Management role for MCOECN/staff (SIS, SSDT, INFOhio, ODE Programs)
3. Other items identified by BOT/ITC's/MCOECN

III. Planning Part II (Next 45 to 60 minutes)

Board and staff collaborate to identify key priorities to address the items discussed above.

VI. Resume the formal BOT meeting if necessary to add items for formal board approval.

V. Adjourn meeting by 12 p.m. followed by lunch.