

MCOECN Board of Trustees

Thursday August 21, 2014 beginning at 12 am at the offices of the MCOECN

8050 North High Street, Suite 150, Columbus, Ohio 43235

Preliminary Agenda

I. Call to Order/Welcome New Board of Trustees Members

II. MCOECN Organizational Items

- a. Election of Chairperson
- b. Election of Vice-Chairperson
- c. Notification of Meeting Dates

Recommend approval of meeting notifications, including the specific date, time, and location of all regularly scheduled meetings, and the specific date, time, location, and purpose of all special meetings will be posted on the web site of the Management Council of the Ohio Education Computer Network and in the MCOECN office located at 8050 N. High Street, Suite 150, Columbus, Ohio.

d. Investment of Funds

Recommend the Board of Trustees authorize the CFO to invest funds and allocate interest income as follows:

- 1. Interest on MCOECN funds not related to an Enterprise fund or INFOhio fund is to be credited to the MCOECN General Fund (001-0001), unless otherwise required by funding contract.
- 2. Interest on all INFOhio funds will be credited to 020-9191 unless otherwise required by funding contract.
- 3. Interest on Enterprise fund 020-9199 will be credited to fund 020-9199.
- 4. Interest on all other Enterprise funds will be credited to 020-9190, unless otherwise required by funding contract.

e. Standing Resolutions for Spending Authority

Recommend the Board of Trustees approve the following:

- 1. In conjunction with the CFO, authorize the CEO of the MCOECN to approve appropriation increases, decreases and modifications between meetings of the Board of Trustees with all approval granted being presented to the Board of Trustees at its next scheduled meeting for ratification.
- 2. Recommend appointing the CEO as purchasing agent over all funds of the MCOECN and authorize the CEO to delegate this authority to the CTO and program executive directors within their respective program areas.

3. Recommend establishing no limit on purchasing authority for an individual purchase order so long as encumbrances made are within appropriations established by the Board of Trustees.
- f. Authority in Absence
Recommend authorizing the CTO to act in the capacity of the CEO in the CEO's absence or incapacity until such time as the Board of Trustees shall meet to appoint a temporary or permanent replacement.
 - g. Legal Counsel
Recommend the firms of Bricker & Eckler and Scott, Scriven & Wahoff be designated as legal counsel for the MCOECN and authorize the CEO and staff to consult with legal counsel as deemed necessary.
 - h. Meetings and Travel
Recommend authorizing the CEO to approve meeting attendance, travel requests, and reimbursements as deemed appropriate for employees and consultants of the MCOECN and authorize the CEO to delegate this authority to the CTO and program executive directors.
 - i. Meals/Refreshments at Meetings and Other Gatherings Hosted by the MCOECN
Recommend declaring the purchase of meals at meetings and other gatherings hosted by the MCOECN or any of its programs be authorized as a permissible use of MCOECN funds; to authorize the CEO to determine the appropriateness of serving refreshments at various meetings held by the MCOECN if it serves a public purpose; and to authorize the CEO to delegate this authority to the CTO and program executive directors.
 - j. Margins and Agreements
Recommend authorizing the MCOECN CEO and/or CTO to establish product margins for products and services of the MCOECN; and authorize the CEO and/or CTO to enter into reseller agreements with vendors and/or services agreements with customers on behalf of the MCOECN.
 - k. Grants and Projects Authorization
Recommend appointing the CTO as administrator of all external projects and grants; permit the CTO to delegate this authority as appropriate; and authorize the CTO to prepare, or cause to be prepared, proposals for grants and external projects deemed by the CTO to be in the best interests of the MCOECN.
 - l. Public Records Officers
Recommend appointing the CFO as the MCOECN Public Records Officer and the CEO as the alternate.

III. Approval of Minutes

- a. Recommend approval of the minutes of the regular meeting on 6/19/14.

IV. Financial Reports

- a. Recommend approval of the financial reports as presented for 6/30/2014.
- b. Recommend approval of fund numbers and titles as presented for FY 15.
- c. Recommend approval of appropriations for all funds as presented for FY 15.
- d. Recommend approval of the financial reports as presented for 7/31/2014.

V. TSG Action Items

- a. Recommend amending the amount of the FY 15 Disaster Recovery Grant (499-9522) from \$491,100 to \$419,582.

- b. Recommend accepting the FY 15 IIS (Thinkgate) Support Grant (599-9523) from the Ohio Department of Education in the amount of \$33,250.
- c. Recommend approving a contract with the Ohio Department of Education for the Kindergarten Readiness Assessment Help Desk (020-9524) in the amount of \$25,900.

VI. INFOhio Action Items

- a. Recommend approving a Library Services Agreement for FY 15 with SEOVEC in the amount of \$10,500 (INFOhio Local Fund Revenue 020-9191).
- b. Recommend approving an agreement with the Ohio History Connection for FY 15 development of a Subscription Manager that will assist with the contract and user management associated with the online textbooks currently housed by INFOhio for up to \$11,425 (INFOhio Local Fund Expense 020-9191)
- c. Recommend approving an agreement with the Ohio History Connection for development of a Cincinnati History Textbook for Cincinnati Public Schools for up to \$6,325 (INFOhio Local Fund Expense 020-9191)
- d. Recommend approving an agreement with the Northwest Ohio Educational Technology (on behalf of CISAM: The Ohio School for the Blind) to develop an AIM Online Learning Module Course #2 for up to \$5,790 (INFOhio Local Fund Expense 020-9191).

VII. Strategic Planning and ITC Directors Retreat Update

VIII. Updates on Related Organizations

- a. BEMC
- b. ODE
- c. BASA/OSBA/OASBO/OESCA

IX. Program Updates

- a. CTO Update
- b. INFOhio Update
- c. SIS Update

X. Activity Updates

- a. Bruce Hawkins
- b. Sam Orth – CTO
- c. Theresa Fredericka – INFOhio Executive Director

XI. Discussion Items

- d. Tyler Acquisition Update – Sam Orth

XII. Executive Session

- e. Executive session by roll call vote to discuss pending litigation with MCOECN Legal Counsel.

XIII. Adjournment